

BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Select One Trade: Building Electrical Plumbing Mechanical Other _____

Application Number: _____

Application Date: _____

1	Job Address: _____		Unit: _____	City: _____	
	Tax Folio No.: _____	Flood Zn: _____	BFE: _____	Floor Area: _____	Job Value: _____
	Building Use: _____		Construction Type: _____		Occupancy Group: _____
	Present Use: _____		Proposed Used: _____		
	Description of Work: _____				
	<input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Demolition <input type="checkbox"/> Revision <input type="checkbox"/> Other: _____				
	Legal Description: _____				<input type="checkbox"/> Attachment

2	Property Owner: _____		Phone: _____	Email: _____	
	Owner's Address: _____		City: _____	State: _____	Zip: _____

3	Contracting Co.: _____		Phone: _____	Email: _____	
	Company Address: _____		City: _____	State: _____	Zip: _____
	Qualifier's Name: _____		Owner-Builder: <input type="checkbox"/>	License Number: _____	

4	Architect/Engineer's Name: _____		Phone: _____	Email: _____	
	Architect/Engineer's Address: _____		City: _____	State: _____	Zip: _____
	Bonding Company: _____				
	Bonding Company Address: _____		City: _____	State: _____	Zip: _____
	Fee Simple Titleholder's name (if other than owner): _____				
	Fee Simple Titleholder's Address (If other than owner): _____		City: _____	State: _____	Zip: _____
	Mortgage Lender's Name: _____				
	Mortgage Lender's Address: _____		City: _____	State: _____	Zip: _____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

X _____
Signature of Property Owner or Agent

X _____
Signature of Qualifier

STATE OF _____
COUNTY OF _____

STATE OF _____
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____ by _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____ by _____

(Type / Print Property Owner or Agent Name)

(Type / Print Qualifier's Name)

NOTARY'S SIGNATURE as to Owner or Agent's Signature

NOTARY'S SIGNATURE as to Qualifier's Signature

Notary Name _____
(Print, Type or Stamp Notary's Name)

Notary Name _____
(Print, Type or Stamp Notary's Name)

Personally Known _____ or Produced Identification _____

Personally Known _____ or Produced Identification _____

Type of Identification Produced _____

Type of Identification Produced _____

APPROVED BY: _____ Permit Officer Issue Date: _____ Code in Effect: _____

A jurisdiction may use a supplemental page requesting additional information and citing other conditions, please inquire.
Note: If any development work as described in FS 380.04 Sec. 2 a-g is to be performed, a development permit must be obtained prior to the issuance of a building permit.

HOW TO FILL OUT A BUILDING PERMIT

The items listed below correspond to the items listed on the building permit application(s):

1. **Contractor's Information** – Fill in Contractor's name as it appears on the qualifying license. Also fill in mailing address, phone, fax and email address.
2. **Owner's Information** – Fill in the owner's full name, mailing address and fax number (if applicable).
3. **Job Address** – Fill in the address of the location of job site where work will be performed.
4. **Lot, Block, Subdivision, and Folio #** – This information can be found at the County's Record Division, www.bcpa.net, and is the legal description of the property, which will be on a survey, tax record, etc.
5. **Zoning** - This is information provided by the Zoning Department, which defines what your property is zoned for, city staff will fill in this information.
6. **Type of Property** – Check off if it is Residential, Non-Residential or Multi-Family (whichever applies).
7. **Type of Work** – Check off Interior or Exterior (whichever applies).
8. **Tenant** – Fill in the name of the business name or person(s) that will occupy the space (Non-Residential only).
9. **Description of Work** – Describe the scope of the work you are performing.
10. **Square Footage** – Fill in the square footage of job on the appropriate line as it applies.
11. **Type of Construction, Occupancy Group and Occupancy Load** – Enter the information from the architect's drawings, or the plan reviewer will enter information.
12. **Total Cost of Improvement** – Enter the total estimated value of the job.
13. **Architect/Engineer** – Fill in the name and address of any architect or engineer who may be involved with the project.
14. **Fee Simple Titleholder & Address** – Enter in the name and address of the fee simple titleholder. This should be on the deed of the property.
15. **Bonding Company & Address** – Enter in the name and address of any company holding a bond on any part of the project.
16. **Mortgage Lender's Name & Address** – Enter in the name and address of the mortgage lender for the construction on the project.

***NOTE: All applications must be notarized with the qualifier's signature and an owner's signature in lieu of a contract.**